

## Parish Finance Council Minutes – April 05, 2022

**Members present:** Father Biju, Daniel Korn, Gary Flock, Mike Hundt, Pete Benzing & Leo Leis.

Father Biju opened meeting with a prayer

- Additions to the published Agenda:
  - Discussion on process of approving bills before actual payment
  - Discussion on transferring internet service and phone number to Coon Valley Telephone
- Published Agenda Updates:
  - DAA Goal for 2021/2022 = \$ 10,765.00, pledged to date: \$6,560.00.00 Under Goal Amount \$4,085.00
  - New Holy Water receptacle is in and meets approval. Discussion on disposal of old unit.
  - Land Surveyor corner marking complete. Copies of Map certified map distributed to Council.
  - Discussed the need to improve documentation of Sacramental Fees. Melissa to create Xcel spreadsheet
  - Pete provided an update on Insurance claim for Ceiling repairs. No success getting 2<sup>nd</sup> estimate
  - Discussed exterior maintenance projects
    - 1. Approved estimate for West Doors and retaining wall
  - Leo Leis provided an update on most recent Cemetery committee plot mapping activity
  - Pete Benzing provided an update on Pastoral Council activities; 2022 General Assembly of Bishop's
- Additions to Agenda:
  - Finance Counsel discussed process of review, approval and sending out of checks to pay monthly bills
    - 1. Proposed process to include, Melissa will send out listing of bills to be paid by 15<sup>th</sup> of month
    - 2. If Melissa does NOT receive any questions or concerns within 2 days bills will be approved by unanimous consent.
  - Dan will contact Coon Valley Telephone for telephone and internet service moving forward.
- Father Biju closed the meeting with a prayer.
  - Action Items:
    - 1. Approval of BMU to replace light
- **Next meeting date: Tuesday June 14<sup>th</sup>, 2022, at 7:30 PM in the Rectory.**

*Meeting was adjourned.*